



<b>Subject:</b>	<b>Institute of Licensing National Training Event</b>
<b>Date:</b>	16th August, 2017
<b>Reporting Officer:</b>	Stephen Hewitt, Building Control Manager, ext 2435
<b>Contact Officer:</b>	Patrick Cunningham, Assistant Building Control Manager, ext 6446

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	The Institute of Licensing is the professional body for licensing practitioners in local government, the police, private sector, trade and the legal profession. The Institute was established to provide education and training and to disseminate knowledge in all matters relating to licensing. The Institute operates throughout England, Wales, Northern Ireland and Scotland.
1.2	Members are reminded that Belfast is a Corporate Member affiliated to the Northern Ireland Region of the Institute and that Mr. James Cunningham, within the Building Control Service, is the Chairman of the Institute of Licensing (Northern Ireland Region) and a Director and Trustee of the Institute.
1.3	This year the Institute will hold its National Training Event in the Holiday Inn Hotel, Stratford-Upon-Avon from Wednesday 15th to Friday 17th November. The event will include topics such as:

	<ul style="list-style-type: none"> <li>• Licensing developments in Northern Ireland</li> <li>• The role of the Licensing Authority, its Policies, Officers and Councillors</li> <li>• Making Licensing work for businesses</li> <li>• Conducting Licensing hearings</li> <li>• Glastonbury Festival</li> <li>• Licensing and Planning – how does planning interact with licensing?</li> <li>• Better regulation and reducing the burden</li> </ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is recommended to authorise the attendance at the Institute of Licensing National Training Event of the Chairperson, the Deputy Chairperson, the Director of Planning and Place and the Building Control Manager (or their nominees).
2.2	Members also might wish to consider funding the travel to the conference of Mr. James Cunningham, in recognition of his work in attaining the position of chairman of the Northern Ireland Branch. Mr. Cunningham's residential fee for the event is paid for by the Institute of Licensing.
2.3	It is recommended also that the Committee agree to authorise the payment of the conference fees, together with the appropriate travelling, subsistence and attendance allowances in connection therewith.
2.4	Should the Committee agree to the Chairperson, the Deputy Chairperson, the Director of Planning and Place and the Building Control Manager attending the event, it might wish to consider rescheduling the Licensing Committee meeting on 15th November, as it coincides with the event.
<b>3.0</b>	<b>Main Report</b>
	<p><b><u>Key Issues</u></b></p> <p>3.1 The National Training Event is a great opportunity for Members and officers to meet with licensing professionals from across the UK and keep abreast of changes to licensing in other jurisdictions. The contacts established through previous conferences have been of great benefit. Members may recall Mr. Stephen McGowan (Partner with national law firm TLT LLP) attended a meeting of the Licensing Committee in 2015 to provide Members with an overview of the Scottish licensing system and to comment on the current and proposed changes to legislation here.</p> <p><b><u>Financial and Resource Implications</u></b></p> <p>3.2 The residential fee for the training event is £646 including VAT per delegate and travelling and subsistence will be approximately £200 per delegate. The fee includes full access to the programme on each day, all meals and overnight accommodation. This figure has already been allowed for in the estimates for the current year.</p> <p><b><u>Equality or Good Relations Implications</u></b></p> <p>3.3 There are no equality or good relations issues.</p>

<b>4.0</b>	<b>Document Attached</b>
	Preliminary details of the National Training Event